

Approved: 6/5/2012

MARSHFIELD PUBLIC SCHOOLS  
MARSHFIELD SCHOOL COMMITTEE MEETING  
Seth Ventress Auditorium  
May 22, 2012  
7:00 p.m.

Mrs. Tracey called meeting to order at 7:00 p.m.

**I. ROLL CALL**

Mrs. Shrand	Yes
Ms. Morrison	Yes
Ms. Tracey	Yes
Mr. Scollins	Yes
Mrs. Currie	Yes

Also present was Supt. Scott Borstel, Asst. Supt. Ellen Martin, Director of Business & Finance, Thomas Miller, and Dr. Susan Dupuis, Director of Pupil Personnel.

Principal Karen Hubbard recited the PeaceBuilders Pledge.

Mrs. Tracey noted under the new Open Meeting Law, she was informing the public this meeting was being videotaped by Marshfield Community Television. If anyone in the audience is taping the meeting, either audio or video, please inform us of such at this time.

**SPOTLIGHT ON EXCELLENCE**  
**Governor Winslow School Future Leaders Club**

Principal Karen Hubbard introduced Ms. Beth Seraikas and Mr. Mark Talacci, Gov. Winslow School advisors for 'Future Leaders Club'. The Future Leaders Club meets before school, once a week, between November and May with Grades 4 and 5. Three groups of students gave presentations to all present on their 'Future Leader' projects.

The group will have a field trip this week to Marshfield Dairy Queen to discuss franchises. School Committee members and school administration congratulated all members of the 'Future Leaders Club' on their work and accomplishments.

**II. INFORMATIONAL**

Supt. Borstel updated the Committee on the following:

Upcoming dates:

- May 31 MHS Intern Program celebration at FBMS Library at 4:30 p.m. Ten seniors will receive scholarships
- May 31 MHS Senior Awards

- June 2 MHS Graduation
- June 12 Last day of school
- Supt. met with resident, Robert Jackman, regarding road cut from new Boys & Girls Club to new fields. Supt. Borstel is not in favor of road cut due to concerns with students crossing Rt. 139 from Roche Brothers.

Mrs. Shrand wished to look at this issue with the School Building Committee. Supt. Borstel noted the town has determined there will be granite curbing at the access road.

Asst. Supt. Martin updated the Committee on the following:

- High School English and Social Studies books will be purchased for summer reading.
- All five elementary schools will participate in the Scholastic Reading Challenge as a district. Students will be receiving letters on June 1<sup>st</sup>.
- EWS Author's Tea
- MHS Pops Concert

Dr. Susan Dupuis updated the Committee on the following:

- SEPAC will present a review to the Committee at an upcoming meeting in June.

Thomas Miller updated the Committee on the following:

- Senate budget out last week.
- Kids Konnection: Marshfield has had fiscal responsibility for this program since 2008. Fiscal responsibility is moving back to the Pilgrim Area Collaborative. The Collaborative will manage payroll and staff. This change will have no impact on the program or students. It is only fiscal management of the program. This item will appear on the June 5<sup>th</sup> agenda as an action item. Per the Department of Revenue, this change requires a vote of the School Committee.

Subcommittee:

Marshfield Education Foundation – Mrs. Tracey noted 34 grants were awarded for a total of \$64,000 and the MEF will do a presentation at a future meeting.

### **III. PUBLIC PARTICIPATION**

None

### **IV. MINUTES**

MOTION: Ms. Morrison moved to approve the minutes of May 8, 2012 as amended. Mrs. Currie second. VOTE: 5-0-0.

**V. OLD BUSINESS**

2013-2014 Academic Calendar: Supt. Borstel recommended the 13-14 academic calendar first day for students to be August 27, 2012 and the last day of school June 13, 2014, with a two week break at Christmas from December 21 through January 5, returning to school on Monday, June 6.

Mr. Scollins noted many residents have complained about beginning school prior to Labor Day. However, he felt most students are ready to return to school by the end of August.

MOTION: Ms. Morrison moved to approve the proposed 2013-2014 academic calendar with a student start date of August 27, with school concluding on June 13, with a two week break in December. Mrs. Currie second. VOTE: 4-1-0. (Mr. Scollins nay)

School Physician:

MOTION: Mrs. Currie moved to appoint Dr. Michael McManus as the district School Physician for Marshfield Public Schools for the 2012-2013 academic year. Ms. Morrison second. VOTE: 5-0-0.

FY'13 School Budget: Mr. Miller reviewed one change – reprioritize Tier II 'Bad Idea' Reduction List – move Special Education teacher to fourth position on reduction list. Dr. Dupuis gave background of recommendation.

MOTION: Ms. Morrison moved to reprioritize Tier II Reduction List as recommended by moving Special Education teacher to fourth position on reduction list. Mrs. Currie second. VOTE: 4-0-1. (Scollins abstain)

**VI. NEW BUSINESS**

Martinson Elementary School Class Gift Sign: Principal Scollins introduced Ms. Elizabeth Burns, Ms. Heidi Gorham and Ms. Kristin Wesser along with Grade 5 students. Martinson has been working with Mr. Thomas Miller and Marshfield Building Inspector on permits. Fifth grade students will sign the back of the quarter board with a ceremony on June 7<sup>th</sup>. ABC Equipment is donating their services.

Nancy Currie commended the fifth graders for their choice of gift to Martinson Elementary School. School Committee members endorsed the students' choice.

MOTION: Mrs. Currie moved to approve the gift of a new sign for the Martinson Elementary School from the fifth grade class. Mr. Scollins second. VOTE: 5-0-0.

Mrs. Currie thanked Mrs. Burns for her work on the Martinson School Council.

District Improvement Plan: Supt. Borstel thanked the District Improvement Planning Steering Committee for their hard work and dedication to the DIP process. Committee members included:

MHS	Marie Kurmin, Cindy Goode, Robert Keuther
FBMS	Susan Robinson, Scott Brenner, Pat Sullivan
SRS	Tricia Looney, Amy Lopes, Linda Loiselle
EWS	Michelle Turner, Kathleen Valenti, Bill Campia
DWS	Lori Moeykens, Pam Connor, Sara Prouty
MES	Michele Brait, Jayne Horsman, Leslie Scollins
GWS	Kelly Barnes, Karen Antos, Karen Hubbard
Admin	Kate Tracey, Ellen Martin

Mr. Bill Garr and Ms. Maryann Jackman thanked the DIP Committee for their hard work and dedication over an eighth month period. Supt. Borstel read the names of all members of the District Improvement Plan Committee.

- Five year plan is a dynamic document
- Redefined mission, vision and overarching goals
- Publish by July 1, 2012
- Review annually
- Dashboard; quarterly adjustments; annual updates

Mr. Garr and Ms. Jackman reviewed Core Values, Core Purpose Statement, Mission Statement, Vision Statement.

Committee wishes to discuss 'one' mission statement rather than seven mission statements.

Mrs. Shrand discussed science of brain based learning. Ms. Jackman noted brain based research at CAST based in Wakefield and the External Scan.

Supt. Borstel stated overarching goals need to be global. SMART goals are measurable and attainable.

Ms. Morrison noted Marshfield's Per Pupil Expenditure versus the state of Massachusetts 'per pupil expenditure' and what Marshfield Public Schools has achieved.

Mrs. Currie complimented Dr. Dupuis' accomplishments with a 1.7% decrease in overall Special Education rates.

Committee complimented the depth of the Internal and External Scans. Mr. Scollins indicated the focus on overarching goals. He did not feel the Committee should take apart the District Improvement Plan line by line. It is a dynamic document.

Mrs. Shrand stated this is the first School Committee review and discussion of the content resulting from the new DIP process, and she believes meaningful School Committee input is necessary and appropriate for a five year plan requiring School Committee approval.

Mr. Garr, Ms. Jackman and Supt. Borstel reviewed five overarching goals and their expected outcomes.

Committee will list their changes for review at next meeting, June 5, and vote on each with a final vote on the whole District Improvement Plan.

PK-12 Handbooks: MHS Principal, Robert Keuther, reviewed the changes for the 2012 – 2013 MHS Handbook. Specifically:

- Final Exam & Senior Exemption
- Student parking; senior priority

Furnace Brook Middle School Asst. Principal Patrick Sullivan reviewed the changes for the 2012 – 2013 FBMS Handbook. Specifically:

- Connect Ed – accurate numbers
- Student bus responsibilities
- Out of School Suspension – appeal process
- Threat protocol
- Concussion Policy

Both MHS and FBMS will include “Communication between home and school” as it appears in elementary handbooks.

Supt. Borstel reviewed elementary handbook for the upcoming school year. Grievance procedure will possibly be included as an Appendix.

All schools have an individual mission statement. This will be discussed next year with School Councils and through NEASC.

All school handbooks are online.

## **VII. FUTURE MEETINGS**

- June 5 Retirement Recognition
- South River School Principal
- Handbooks (second read)
- District Improvement Plan (second read)

School Improvement Plans  
Kids Konnection  
IBB Negotiations

**VIII. ADJOURNMENT**

MOTION: Mr. Scollins moved to adjourn meeting at 10:42 p.m.

Ms. Morrison second. VOTE: 5-0-0.

ROLL CALL:

Mrs. Shrand	Yes
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Ms. Morrison	Yes
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Mr. Scollins	Yes
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Ms. Tracey	Yes
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Mrs. Currie	Yes
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Meeting adjourned at 10:42 p.m.

Respectfully submitted,

Ruthann Despier  
School Committee Secretary